



State of New Jersey
DEPARTMENT OF MILITARY AND VETERANS AFFAIRS
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RICHARD J. CODEY
Acting Governor
Commander-in-Chief

☆☆
GLENN K. RIETH
Major General
The Adjutant General

DEPARTMENTAL BULLETIN NO. 6

1 November 2005

1. CHRISTMAS TREES (ID-FMB)

- a. Reference: NJAC 5:18-3 (a) 2; Section F-306.1.
- b. The use of live Christmas trees in all state-owned and leased facilities presents a serious hazard to all occupants. Such use is a violation of the New Jersey Uniform Fire Code and is prohibited.
- c. Artificial trees may be utilized provided they are of a fire retardant or flameproof material, and that all string electric lights bear a UL label.
- d. The use of electrical cords with damaged or frayed insulation, or damaged plugs and multiple outlets, is prohibited. No electrical wiring may be attached to metal trees.

2. FIRE SAFETY (ID-FMB)

- a. In the past years, the state has experienced fires caused by the misuse of unauthorized portable electric heaters. Fortunately, there were no injuries, and property damage was minimal.
- b. Consistent with the Department of Treasury Policy and in accordance with State of New Jersey, Fire Prevention Code F-316.2.3, all Station Commanders and Facility Supervisors are reminded that the use of portable or auxiliary heating appliances in State-owned or leased facilities is prohibited.

OFFICIAL:

A handwritten signature in black ink, reading "David S. Sneider".

DAVID S. SNEDEKER
Chief Information Officer
Acting Director, Information and Administrative
Services Division

GLENN K. RIETH
Major General, NJARNG
The Adjutant General

DISTIBUTION: A, A1, A2, B, C, D, E, F